



BaSSREC

EXPEDITED APPROVAL PROCESS

The following procedures inform the ethics application process for **expedited ethical approvals**:

1. The BaSSREC will only consider no risk ethics applications for possible expedited review. This will be dependent on (a) the timely submission of said application; (b) whether said application is complete and (c) if there is the available committee member capacity to review the application. An expedited review will be sent to the allocated reviewers who will be granted a period of five (5) working days to review and return the application and BaSSREC reviewer report to the administrator and chairperson for consolidation.
2. After consolidation of the reviewer reports is completed, the BaSSREC chairperson will request the committee members to ratify his/her recommendations via a three-day round robin consultation process.
3. In addition, the BaSSREC may schedule extraordinary committee meetings to facilitate **urgent** ethics applications/amendments to existing applications. Such a meeting will not consist of standing members, but will be convened from available members.
4. 'Urgent' does not include applications that were not submitted timeously (based on inadequate planning on the part of the applicant and/or their supervisor/promotor), or that were held up by InfoEd processes (given that applicants have the responsibility of informing the administrator when an application has been uploaded onto InfoEd).